

**WILLIAMSBURG  
ARCHITECTURAL REVIEW BOARD MINUTES  
Tuesday, July 8, 2003**

**CALL TO ORDER AND ATTENDANCE**

The regular semimonthly Architectural Review Board meeting was held on Tuesday, July 8, 2003, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Durbin, Mr. Walker, Mr. Spence and Mr. Watson. Absent was Board member Mr. Pons. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

**CONSENT AGENDA**

**ARB #03-059      Bennett, Butler & Associates/106 Bacon Avenue – Fence (remove existing chain link fence and install wooden fence) – Approved.**

**ARB #03-060      Fairbanks/105 Wythe Avenue – Exterior Change (Hardiplank siding & replace four windows to match other windows) – Approved.**

**ARB #02-122      Westgate Resorts/1324 Richmond Road – Exterior Change (pool house, windows, columns and fencing)- Approved.**

Mr. Walker motioned to approve the consent agenda as presented.

**Recorded vote on the motion:**

Aye:                Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,  
                         Mr. Watson

.Nay:              None.

Absent:           Mr. Pons.

Abstain:          None.

**ARCHITECTURAL PRESERVATION DISTRICT**

**ARB #02-071      South Henry Street Condo Association/514-516 South Henry Street – Exterior Change (replace brick chimneys with vinyl block looking brick)**

James Meade, Property Manger of the South Henry Street Condo Association, returned to discuss the façade replacement of the chimneys with a Nalite

polymer panel that would match existing brick on the building. He presented pictures of chimney corbelling on other buildings in the City that have vertical joints between the brick. He informed the Board that vertical joints were required for the corbelling because it preserves the interlocking quality of the product. The Board was in general agreement that the vertical joints would be acceptable for the corbelling. The Board noted that at the last meeting, they requested the applicant to install the product on a chimney in the rear so that they could adequately evaluate its installation and compare the color to the existing brick. Mr. Meade noted that he wanted to seek approval for the vertical corbelling before the product was installed and agreed to have the contractor install the product on one of the rear chimneys for the Board to review.

Charles Gerard, 518 S Henry Street, stated that something needed to be done now because his roof is leaking and property management will not repair the roof until the chimney issue has been resolved. He noted that this situation had been going on for about 16-18 months, and he did not think the chimneys were visible from the street; therefore, the Board should approve the application. The Board disagreed that the chimneys were not visible from the street and noted in the minutes from the last meeting that the applicant applied the product on a chimney that was least visible from the street and requested that the product be installed on a chimney in the rear for proper evaluation.

Mr. Meade agreed to install the Nalite polymer panel on a rear chimney with the applicant returning to the Board after installation.

### **CORRIDOR PROTECTION DISTRICT**

#### **ARB #03-053      Williamsburg Chrysler-Jeep-Kia/3012 Richmond Road – New Chrysler-Jeep- Kia Dealership**

Marshal Crow, Architect, presented the following changes to the Chrysler-Jeep-Kia Dealership since conceptual approval:

- Brick will be used along the right side of the showroom and in front of the service area with the sides and rear of the service area remaining Hardiplank siding.
- The brick was raised on the parapet to reduce the amount of stucco as discussed during conceptual review.
- Double hung windows with exterior muntins are proposed for the office areas.
- The dumpster enclosure, fencing and light fixtures have been submitted for review.

Mr. Crowe reviewed the colors and materials with the Board and requested that the applicant be given the following options for the brick and storefront windows:

- Replacing the Flemish bond brick with running bond brick if the Flemish bond brick became cost prohibitive.
- Using either Medium Bronze or Antique Bronze for the color of the storefront windows.

Mr. Walker motioned to approve ARB# 03-053 conditioned upon the following:

1. The applicant having the option of using either running bond brick or Flemish bond brick.
2. The applicant having the option of installing either Medium Bronze or Antique Bronze storefront windows.
3. All fencing for the project to be wood painted off white to match the building.

**Recorded vote on the motion:**

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.

Nay: None.

Absent: Mr. Pons.

Abstain: None.

**ARB #03-058 Suter's Handcrafted Furniture/800 Richmond Road – Building Renovations**

Erwin Michael, Suter's Furniture, Bobby Hornsby, property owner, and Chris Basic, AES Engineering, were present to discuss the renovations to the building. Mr. Michael gave a brief history of the company and noted their headquarters and factory was located in Harrisonburg Virginia. He noted the following changes to the building:

- Remove the existing canopy.
- Add a second floor to the building.
- Add a gambrel roof with architectural grade fiberglass shingles.
- Add a covered porch.
- Shutters painted gray and sized to fit the opening.
- Add atrium doors to the first floor front elevation.
- New Lawrenceville Abington 3-426 Engineer Size, Flemish Bond Flamingo #412
- Hardiplank siding painted Blue Bell Tavern Gray Green with the gutters, fascias, and trim painted white.

A discussion followed concerning the gambrel roof, dormer windows on the front elevation, shutters, ocular window in the pediment and front porch. The Board suggested and the applicant agreed to change the following;

1. Increase the pitch of the gambrel roof.
2. Remove the shutters from the windows.
3. Proportionally correct the dormer windows on the front elevation by increasing the height and narrowing the width.
4. Investigate the addition of two additional dormer windows to fill in the middle gap with one additional dormer window on each side of the pediment.
5. Reduce the ocular window on the front pediment to 4 feet in diameter.

The Board also suggested making the porch a little deeper; however it was noted that due parking space restrictions, the front porch could not be enlarged and meet setback and parking lot requirements.

Mr. Spence motioned to conceptually approve ARB# 03-058 conditioned upon the following:

- Increase the pitch of the gambrel roof as discussed at the meeting.
- Proportionally correct the dormer windows on the front elevation by increasing the height and narrowing the width.
- Investigate the addition of two dormer windows to fill in the middle gap on the front elevation.
- Remove the shutters on the dormer windows.
- Reducing the size of the ocular window to 4 feet in diameter.

**Recorded vote on the motion:**

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.

Nay: None.

Absent: Mr. Pons.

Abstain: None.

**OTHER**

**Norwood Window Demonstration**

Scott Wagner, Window Specialist from Windows and More, Doug Hill, Norwood Windows Representative, Hurley and Teresa Hughes, Window and More sale representatives were present to demonstrate their Norwood Window product.

Mr. Wagner and Mr. Hill summarized the company history, industry perspective, technical aspects, product features, and pictures, to the Board. One of the main

features of this product is the three step process of the Flexacron Finish which every individual piece of wood receives on all sides before it is assemble. The Flexacron Finish protects against fungi and repels moisture to prevent rot and decay.

The following features of Norwood windows were noted:

- All windows and doors are made from wood.
- Any shape, style, and size of windows can be reproduced.
- Many styles of muntins to choose from and a specific size can be manufactured for an additional cost.
- 25 different brick moulds are available.
- 9 different sub sills
- CAD Drawings
- Make own knives-custom casing
- Mahogany, Oak, Cedar, Maple, Lyptus, Douglas Fir, and Cherry are the wood species used.
- French Style Inswing Casements
- Sash Replacement Kits

A general discussion followed concerning the window product. It was noted during the discussion that only stimulated divide light windows were available. The company did not make true-divide light windows because they are not as structurally sound as the stimulated divided light windows due to individual glass panes being used instead of one solid glass sheet. The applicants also noted that the window could be painted over with regular store bought paint if an individual decided to change the color in the future.

#### **Minutes June 24, 2003**

The minutes were approved as presented.

There being no further business, the meeting was adjourned at 8:00 p.m.

Jason L. Beck  
Zoning Officer